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8 June 1970

MEMORANDUM FOR THE RECORD

SUBJECT: Purchase of Additional Shelving for Use with Motorized Shelving [REDACTED]

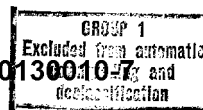
The receipt of a copy of a Purchase Order placed by the [REDACTED] to the Department of Justice, Federal Prison Industries, Inc., for \$27,000 worth of steel shelving for [REDACTED] caused me to question the sequence of actions being taken by [REDACTED] on this [REDACTED] portion of this project. Their purchase order for \$7,700 worth of shelving for [REDACTED] is in accord with our agreement that an earlier order of shelving is required to obligate funds for the project in FY 1970.

I pulled a copy of the memo, prepared by [REDACTED] Logistics, Real Estate and Construction Division, that identified the tasks that were assigned [REDACTED]. In reviewing the items as listed in this task order I feel that the submission of a purchase order for Prison Industry shelving for [REDACTED] at this time, is premature. I say this because there is a possibility that the vendors will not be able to use this type of shelving with their rolling system. That is why two of the companies would like for us to provide them with enough Federal Prison Industry shelving (approximately 600 feet) in order that they may perform simulated tests in their respective factories. If these tests proved negative we could be stuck with shelving which we would not need. We must remember that our requirements are unique due to the height (120+ inches), the depth of a range (35 feet), and the weight of a moveable unit (approximately 18,000 lbs). None of the three bidders have installed systems of this magnitude.

Concerned about this I then contacted [REDACTED] informing him that I felt we should discuss this with the [REDACTED] Office. He was in agreement and I then called [REDACTED].

I told Bill of my concern over the timing of the purchase order, but he said [REDACTED] submitted it now because procurement of this shelving takes quite a long time and they wanted to be sure to have it on hand when the installation starts.

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I stressed the importance of the tests by the vendors and he informed me that he had just received copies of letters that had been sent out on June 4 to the three vendors informing them that Federal Prison Industries shelving was available for them to perform these tests. They were informed that the shelving was crated and awaiting their pick up [REDACTED]. He informed me that we will receive our copies of these letters Monday, 8 June.

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I discussed the need for logical sequence of executing tasks given to [REDACTED] and told him I felt that [REDACTED] could obtain a big assist in his developing of performance specifications by viewing both the RID and NPIC installations. In addition to inspecting these systems he could receive valuable information from the users. We had problems in both installations and these problems resulted in down time and inconvenience to these offices. This must be prevented in [REDACTED] installation. Some of the problems that were corrected on our location and at our inconvenience were:

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1. Buttons that stuck.
2. Motors that burned out.
3. Delay in installation of safety features.
4. Change in gear reduction.
5. Delay in timely arrival of all necessary parts.
6. Overhead room lights were not removed.

Bill felt that [REDACTED] should talk to these people and said I would be hearing from him.

Later in the afternoon I heard from [REDACTED] who told me he was preparing the "specs", wanted me to make arrangements for him to see the RID and NPIC installations, but that *he* would not be able to do this until the week of 15 June.

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I told him I would proceed with the arranging of these visits and asked [REDACTED] to accompany us and also that the [REDACTED] Security Officer obtain the necessary security clearances.

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